

WYOMING WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY

February 26, 2022

MEMORANDUM FOR Wyoming Wing Commander
Wyoming Squadron Commanders
Wyoming Squadron Aircraft Maintenance Officers

FROM: Wyoming Wing Aircraft Maintenance Officer

SUBJECT: Aircraft Maintenance Officer Training Program

Wing-Wide Training Plan in Accordance with:

REFERENCES:

CAPR 30-1 Organization of Civil Air Patrol
CAPR 130-2 Aircraft Management
CAPR 130-2 6 May 22 Civil Air Patrol Aircraft Maintenance Management
Wyoming Wing Supplement 1 WY-001 to CAPR 130-2
CAPP 130-3 CAP Aircraft Maintenance Officer Guide

1. Organization

a. The Wing Aircraft Maintenance Officer (AMO) reports to the Wing Director of Operations, with the assistance and coordination of other staff officers. Squadron AMOs report to their Squadron CC. However, their actions and responsibilities are coordinated by the Wing AMO to establish uniformity, standards, and control. Squadron Assistant AMOs report to their respective Squadron AMO.

b. Because Squadron AMOs are required to use CAP logistics and aircraft maintenance systems, they need to be trained and familiar with these systems.

2. Squadron Assistant AMOs support, assist, and report to the Squadron AMO. Because they are responsible for operating within regulations and standard procedures, they too shall become familiar with the referenced publications.

3. Training for Pilots and Squadron Commanders. There are two levels of training for AMRAD (Aircraft Maintenance and Repair Documentation) system. Because CAP pilots and Commanders are likely to be the initiators of non-scheduled maintenance items, they should complete at least the CAP's AMRAD for Pilots course and become familiar with the related maintenance documentation. It is strongly recommended that they also complete the AMRAD for Maintenance Officers course as well.

4. Training for all Wyoming Wing Maintenance Officers.

a. In the absence of more formal, in-person training, on-line training resources must be used.

Training consists of reading and understanding related regulations and pamphlets:

CAPR 30-1 Organization of Civil Air Patrol

CAPR 130-2 Aircraft Management

CAPR 130-2, 6 May 22 Civil Air Patrol Aircraft Maintenance Management Wyoming Wing
Supplement 1 WY-001 to CAPR 130-2

CAPP 130-3 CAP Aircraft Maintenance Officer Guide

Training also includes completing on-line AXIS Learning Management System
Courses (Provide certificates to the Wing AMO):

AMRAD Training for Maintenance Officers in AXIS

AMRAD Training for Pilots in AXIS

b. Upon completion of each of the above training items, the AMO shall report such completion to the Wing AMO for the purpose of tracking training.

c. Upon accepting appointment to their position, all Squadron AMOs and Assistant AMOs shall enroll in and successfully complete both CAP's AMRAD for Pilots course and AMRAD for Maintenance Officers course. In accordance with CAPR 130-2, 2.3, AMOs at all levels must complete AMO training within three months of being assigned as an AMO.

d. AMOs shall review, understand, and execute their responsibilities as outlined in CAPR 130-2 Aircraft Management, the Wyoming Wing Supplement to CAPR 130-2 and CAPP 130-3 CAP Aircraft Maintenance Officer Guide.

e. In accordance with CAPR 130-2, all Squadron AMOs are required to be Technician rated or be enrolled in the AMO track. While AMOs currently operate under the Logistics track, once the AMO Specialty Track becomes available AMOs must obtain at least a Technician rating within at least 6 months of being appointed.

5. Recurrent and Enhanced Training. When beneficial and possible, the Wing AMO should establish and conduct training classes at Wing Conferences or other training sessions. The intent of these classes is to establish uniformity and familiarity with CAP's aircraft maintenance systems throughout the Wing.

Submitted: 26 Feb 2023

James E. Ormsby

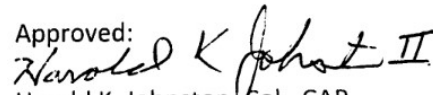
James E. Ormsby, Major, CAP
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Approved: 2 April 2023

Rodney A. Burnett

Rodney Burnett, Lt Col, CAP
Wyoming Wing Director of Operations

Approved:



Harold K. Johnston, Col, CAP
Wyoming Wing Commander

cc: Commander Teton Squadron, Commander Yellowstone Squadron, Commander Gillette Flight, Commander Cheyenne Squadron, Commander Casper Squadron, Wing DO, Commander Wyoming Wing